



Academic Integrity Handbook

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Remember You need to cite sources for material that is quoted paraphrased or summarized You need to tell your reader what documents you used to write your essay or report

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+ @7/9)+#. *)1#"+&\$'9#()2+*/1R#81/D#(\$##()2+(\$?)#/#>#)+"/. ,>)" +\$1*b/, #()2+*/1#+
81/D+(/D#/#>#)+"/. ,>)"@L##'9)"6+(/D?) , 6+'#'+(\$, *+0/, +=,/0) """/ , "#/#%&)&?)#(' , '+#. *)1#"+&\$'9"+
/0'+1/, \$1>)6+)" =>'&&2+D()1#()2+(\$?) +9= (\$"T)*#/#()', =>&\$"""+(/D+9= /, #1#+'#+'#/#/+>/. 9)1#+
"/. ,>)"@7/9)+#. *)1#"+9""#8)1&2+%&)&?)#(\$#+1/'1#), 1\$&+>#'#'/1" +\$,)+1)>"" "\$, 2+\$" &1<+\$" +\$+ / . ,>)+
""&""#)*+\$##()1*+/0+\$+==\$=), @

+ @V/"#"+#. *)1#"+81/D#(\$##()2+9. "#+>/. 9)1#"/. ,>)"6+\$1*6+D'(+&+##&)+00/, #6#()2+
>/. &*+)\$""&2+/'@X?) , #()&""6+>/. 9)1#'#'/1&/8" &8)+\$&/#+/0+)G#,\$+D/, 86+/'/9)+#. *)1#"+
/?) , ""9=&'02+/ , +)1+\$?/'*+'#@N()2+9\$2+\$"" . 9)#(\$#m+>/. 9)1#'\$#'/1*+ /)"1#"+9##) , m+>\$.)" +\$+
=, /0) """/ , +(\$"+1/#"=) >'0'&&2+*)9\$1*) *+'#+, +""#//% . "2#/#>()>8+ / . ,>)"@

L"+D)\?)+'# ,)""*6+2/ . +9. "##8)+>/. 9)1#'\$#'/1+)" , /' . "&2@!?)1+ . >(+m. 1'1#)1#'/1\$&m+)\$G\$9=&)" +\$+
#() =>/1"## . #)+1/#0. "##()+'1\$*) - . \$#)+D/, 8+/0+\$&T2+D, #) , % . #+># . \$&+&\$<' , ""96+\$1*#()+; /&&)<)+
,)<\$, *"#()9+\$"?' /&\$#'/1" +0+\$>\$*)9'+1#)< , #2@

D##%!\$#. (Z.5: /\$?!1: /44!5\$' !645?/5%/1; !

7/9)+#. *)1#"+&\$<' , 'T)6+*" =)#)#()%) "#+/0+1#)1#'/1"6+%)>\$.)" #(' , +D1+'2"#)9+/0#8'1<+1/#) "6+/, +
&\$>8+/0+\$+"2"#)960\$' &'#()9@: /D+9'<(##(' '+(\$==)1n+O()1+\$+"# . *)1#%<'1'+('"+,)"\$, >(6+)+9\$2+
#\$8)+1/#) "0, /9+\$>/ . =&)+/0+ / . ,>)"@X/#+D/ , , 2'1<+\$/ . # #() &\$#) , +)# =+0+>/. 9)1#'\$#'/16+()+9\$2+
0. "#+1/#)#()#'#&)+\$1*+\$. #(/, +D'#(/. #>/=2'1<+ #() =. %&"" ('1<+10/, 9\$#'/1#(\$#+""&"/+)"")1#'\$&+1+
/>. 9)1#'\$#'/1@:)+9\$2#8)+1/#) "+1"">, '9'1\$#) &260/##'1<+*/D1+D(\$#?) , +))9"+1#) ,) "#1<+/, +
.)"0. &@:)+9\$2+ . 99\$, 'T)+\$#(,)B=\$<)+\$, <. 9)1#6+- . /#)+\$0)D&1)" +/0#)G#6+=\$, \$=(, "\$)+\$+D, #) , \"+
>/1>&. ""/1"6+\$1*+9\$8)+\$+0)D+>/99)1#"+1*'>#+'1<+('"+/D1+,) \$>#'/1"#+/\$#)G#@P1>)+0'1" () *+D'#(#(' "+
"/. ,>)+6+)+9\$2+), # . , 1+##/#()&'%, \$, 2+\$1*+=\$>8+('"+1/#) "+D\$2+0/, +\$#+'9)@i / . =>\$1+"))+(/D+/. , +
(2=/#()#>\$&'# . *)1#"+9\$2+<)+#1#/# , / . %&)+D()1+() =>/9) "%>8#/#()" +1/#) "+\$+D))8+/, #D/ &\$#) , @
: ""+1/#)"+1>&. *)+* ,)>#+- . /#\$#'/1"6+=\$, \$=(, "\$)+\$1*+ . 99\$, ')" +1+('"+/D1+D/ , *+6+\$1*+('"+/D1+
>/99)1#"+/1#()+ / . ,>)6+%. #+() =>\$1#&)&/1)+0, /9#()+ / # () , @

S2#8'1<+1/#)" +9/,)>\$,)0. &&26+2/. +>\$1+\$?/'*#())=#0\$&&'+\$1*+D, '#)+00)>#')&2+0, /9+2/. , +/D1+
1/#)"@d. "#+,)9)9%), 6+D('&)+2/. +\$,)#8'1<+1/#)"6+D(\$#2/. +D'&&+1)) * &#\$#), +/1@O()#(), +2/. #8)+
1/#)" +/1+>\$, * "6+/1&)<\$&=\$*"6+/, +)?)1+/1+>/>8#\$&+1\$=8'1"6+2/. +D'&&+1)) *#()+0. &&+=. %&"('1<+
'10/, 9\$#'/1+0/, +\$12+D, '#)1+'/. ,>)6+\$1*#()+*\$#)6+=&\$>)6+\$1*+\$00'&'\$#'/1+0/, +\$12&)>#. ,)+/, %/\$*>\$"#+
"/. ,>)@O()1+2/. & //8+%\$>8+\$#2/. , +1/#)"6+2/. +D'&&+1)) *#/+*"'#1<. ""(+2/. , +/D1+>/99)1#"0, /9+
2/. , +=\$, \$=(, \$"1<+\$1*+-. /#\$#'/1@L1*6+0/, +\$>>. , \$#)+,)0,)1>)>#'\$#'/1"+1+2/. , #)G#6+2/. +D'&&+1)) *#/+
81/D+=<)+1. 9%), "0/, +'=">'0'+#)9"2/. , +,)0, #/+D()1+2/. +D, '#)@

!00)>#') +1/#)B#8'1<+'#, \$#<')"+

- OWFN! +\$+>/9=&#) +%'%&'/<, \$=(2+)1#, 2+0/, +)\$>(+"/. ,>)@
- KLWLK: WL7!>\$,)0. &&26+\$1*+1+2/. , +/D1+D/, * "6+\$12+9\$#), '\$&#(\$#2/. +* /+1/#+=. #+1+- . /#\$#'/1+
9\$, 8"@
' @ 9\$, 8+D'#(+KLW+
" @ 1/#)+=\$<)+1. 9%), "A=@30c@
- 7eVVLWi+
' @ 9\$, 8+D'#(+7eV@
" @ 1/#)+=\$<)+1. 9%), "A=@5j B5pC@
- fePNLNFPX7+
' @ >/=2+\$12#('1<+2/. +=&\$1#/+-. /#)+D/, *B0/, BD/, *+0, /9#()#)G#)+G\$>#&2+\$"+#+\$==)\$, "@
" @ 9\$, 8+\$&&+-. /#\$#'/1"+D'#(+fePNLNFPX+VLWc7@
" @ 1/#)+=\$<)+1. 9%), "A=@5kpB5_j C@
- iPeW+; PVV! XN7+
' @ D()1+2/. +D, '#)+*/D1+2/. , +/D1+>/99)1#"+\$1*+,)\$>#'/1"#/+\$/+. ,>)6+&)&\$, &2+1*'+\$#)+
6T4654BT-0. 0

!"D#!"

E+O()1#()+'1#/,/*.>#/,2+=(,\$")1*'+1+m#(\$#m+2/.+*/+1/#+. ")\$>+/99\$+%0/,)#()+-./#\$/1@
P0#)16+2/.+*/+1/#+1)) *#/'1>&. *)+\$+D(/&+)1#)1>)+0,/9+\$+'/. ,>)+0+\$&&+2/. +D\$1#/#/+-. /#)'+"+\$+D/, *+
/,+=(,\$")@7)&)>#+-./#)*+9\$#),'\$&+>\$,)0. &&2+'/#(\$#+2/. +>/1#/,&#()+'1#)1>)+@

7/>'\$&T\$#/1+1?/&?) ">/1#1. \$&&2+%&/>8'1<+1\$*+0,. "#,\$#1<+m#()>('&*\'1+\$#. ,&&+. ,<)/#/+9/?)+
0,))&2+0/,D\$, *6+9\$1'=. &(\$#)6+G=),'9)1#6+1\$*+)G),>'")+((''+/D1+\$''''9'&\$#'?)+=/D),'m+S)>8),+
j oC@

-44/61(1!

O()1+2/. +\$&#),#()+-./#)*+9\$#),'\$&+1+\$12+D\$26+2/. +1)) *#/'1*'+\$#)#/2/. ,+,\$*) ,#(\$#+2/. +(\$?) +
/1)'+"/@e")+1+)&&'=""'+/0#(,) +/#"A+@C#/#+)&'9'1\$#)=,\$#'+/0+\$+'/. ,>)+2/. +*/+1/#+D'' (#/+-. /#)@
M/,+9\$#),'\$&+/9'##)*+\$##()1*+/0#()+'1#)1>)+6+\$**+\$+)=,'/*#/#()#(,) +)&&'=""'+*/#"@N(\$#+9)\$1"+
2/. \&&+(\$?) +0/. ,+*/#"+\$##()1*+/0+\$+')1#)1>)+@!&&'=""'+"/. &*%)+. ") *+/1&2+1#() +9' * * &) +\$1* +\$##() +
)1*+/0+\$+-./#\$/1/[#()2+\$,) +1/#+. ") *+\$##()%) <'11'1<@X/#)#(\$##(,) +''+\$+'=\$>)+2=)*+\$0#),+)\$>(+
/#@i / . +'(/. &#&\$8)+>,\$) +1/##/+*''#/,##() +9)\$1'1<+0#() +/, '<'1\$&+/' . ,>)+D()1+2/. +. ") +)&&'=""'+@

S)>\$. ")+' />'\$&T\$#/1+1?/&?) "%&/>8'1<+m#()>('&*\'1+\$#. ,&&+. ,<)/#/+@G),>'")+((''+/D1+
\$''''9'&\$#'?)+=/D),'m+S)>8),+\$, <.)" #(\$#+\$&&+)=)/=&<, /D+. =+1). ,/#'+Aj oC@

+

3V<5%(IQ%50: (.1!

7-. \$,) +%,\$>8)#"+qr+1*'+\$#)+D/, *"#(\$#+2/. 6+\$"+D, #), +\$1*+) *#/,6+1") ,#+1#/+1\$+-./#)#/=>&\$,'02+'#+/ ,+
9\$8)+#<,\$99\$#'+>\$&&2+>/, ,)>#&

N()+'>(/&%/,\$ *+>\$1**\$#)#()1+>/1>&. *) *EmP. ,+)+00/,#+1#(''+*')>#'/1q'9=,/?'1<+
<,\$*.\$#'/1+,\$#)"r+(\$?) +1)?,+\$==)\$,) *+9/,)=, /9''''1<@

>.54/0/U/\$?!2#%!(; 6, 51/1!

7/9)#'9)"d()1+2/. +. /#)+\$+=\$""\$<)6+2/. +D\$1#2/. ,+,\$*) , #/+=\$2+##)1#'/1#/+=\$+\$, #'>. &\$,+D/, *+/, +
=(, \$")@i / . +>\$1+'\$&'>T)#(\$#D/, *+/, +=(, \$")d()1+2/. +. /#)6+%. #+2/. +9. "#+1*'>#)#/+2/. ,+,) \$*) , +
#(\$#2/. +(\$?)+\$**)*#(+'#\$&'>"@: ,)\'+(/D#/+*/+*#E+

L" #(\$#)+\$"+34546+K') , ,)d\$1)#6+&)>#. , '1<+/1+9)1#\$&'&&1)""'6+>/11)>#)*+9\$*1)""#/'". =), 1\$#. , \$&+
". =), (. 9\$1+\$%'&'#)"@mf1#()+*)?&/=9)1#+/0+?) , 2+<,)\$#+,)&'</16+%/#(+1+\$1>')1#+\$1*+1+
9/*), 1#+'9)"6m+d\$1)#+'\$*6+m#(,)+(\$?)+\$&D\$2"+%)1+'#,\$1<)+=), "/1"+D(/+, \$"")*#()+
\$*9', \$#'/1+/0#()>, /D*+%>\$. ")#(, '+1\$# . ,)+))9)*#/%)+*'00),)1#0, /9+#7, (/"/(+7%\$m+
Ad\$1)#+06+'\$&'>"\$**)*C@N('"+*"'#1>#'/1+9\$*)+9\$*1)""+%/#(0)\$,)*+\$1*+)1?')*@

S)""*)"#()+\$**'"/1+/0+'#\$&'>"6+1/#>)+(/D#()+D, '#), +%, /8)#()+- . /#\$#'/1+1#/#D/+=\$, #'+%2+
'1#) , , . =#1<+#()+- . /#)*+=\$""\$<)+D'#(+md\$1)#+'\$*@m+N(")+'1#) , , . =#'/1"+') , ?)+D)&&#/+()&=+2/. +
'1#)<, \$#)#()+- . /#)*+9\$#), '\$&'1#/+2/. , +/D1+D, '#1<@X/#>)6+\$&' /6+#(\$##()+D, '#), +>/99)1#)*+. =/1+
#()+#\$&'>T)*#), 9"+1#()+'1#)1>)#(\$#0/%%/D"#()+- . /#\$#'/1@

!
S#\$? (%!##%Q4#0: !V<#.5./#\$1!

!\$, &'), +1#("'<. '*')6+D),)>/99)1*)*#(\$#2/. +*/. %&)

>/99)1#\$,2+\$%/ . ## ()+- . /#\$#/1@H/1#+- . /#)+\$1*+, . 1@f1# ()+0/##/D'1<+)G\$9=&)6+1/#'>)+(/D# ()+

f0+2/. +\$,)+-. /#1<#(,) +&'1)" +/,+0)D),6+1#)<,\$#)#()+- . /#\$\$'/1"+1#/+2/. ,+/D1+")1#)1>)6+. "'1<+&\$"&\$" (+
AbC#/+1*'+>\$#)&'1)+%,)\$8"@f1*'+>\$#)&'1)+1. 9%),"+\$##(+)1*+/0#()+- . /#\$\$'/1@

F1+m71\$8)6m! 9'&2+H'>8'1"/1+*" ">,%)" +(),+ ". %0)>#%2+#(+)00)>#+/0+'#+9/?)9)1#E+mN() +<,\$""+
?'")"+\$"+D'#(+&+>/9%6b+L+"=##)*+"(\$0+""+)1m+Aj BpC@

+